

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Friday, January 15, 2016, at 7:30 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Iowa City:	Tom Markus, Susan Mims
	Johnson County:	Rod Sullivan
	North Liberty:	Chris Hoffman
	Johnson County:	Lonny Pulkrabek
	Johnson County EMA:	Dave Wilson
	Coralville:	John Lundell

1. **Call to order; recognize alternates.**

John Lundell called the meeting to order at 7:30 a.m. Also attending were Tom Jones from JECC, Attorney Jeff Stone, and Michael Podliska, Independent Auditor from Anderson Larkin & Co. P.C.

2. **Action to approve minutes of the December 1, 2015, Policy Board Meeting.**

Markus made a motion to approve the minutes as presented, second by Mims. Minutes were approved.

3. **Comments from the public.**

No public in attendance.

4. **Executive Director's Update.**

Jones reported that he sent correspondence to the UAC telling them the Policy Board did not approve encryption on the law enforcement talk groups on the radio system. He had not received any responses to date.

Jones will be presenting the budget to the County Supervisors on Thursday, January 21st.

He has been working on getting the Mid-American audit completed at JECC.

The staff at JECC took part in a toy drive benefiting DVIP (Domestic Violence Intervention Project) this year and raised \$70.00.

Anderson Larkin representative is here today to present the financial audit for FY2015.

5. **Mike Podliska from Anderson Larkin & Co. P.C. presented the financial audit for FY2015.**

Podliska noted there were no negative findings in the audit prepared. There has been a change in the auditors' requirements to now show IPERS as a liability in future years on the audit report. The total assets shown now were approximately \$15 million, down from last year which was approximately \$17.5 million. This is mostly due to depreciation of assets. The \$1

million in liabilities now showing is mostly from the pension. Revenue was \$3.2 million; expenses were \$4.8 million, showing a loss of \$1.6 million, which was a little less than last year.

Markus suggested Jones come up with a policy or standard for how many years the same auditors should be preparing the financial audit and do an RFP. The expenses could be less and this would be a good business practice. Even if the same firm gets the bid, it would be a good idea to use a different auditor within that firm. Markus suggested this item be put on the agenda for the next board meeting.

6. Action for a public hearing to approve Resolution 2016-01, approving the operating budget for the FY 2017.

Markus made a motion to approve, second by Hoffman. Approved.

7. Action to approve Resolution 2016-02, approving Annual Report and Annual Financial Statement for FY 2015.

Jones had a presentation showing the annual report and financial statement for FY 2015 and answered questions from the Policy Board.

Hoffman suggested there be more explanatory comments in the calls received, i.e. 9-1-1, self-initiated, etc.

It was also suggested to explain the language barrier calls and how they are handled.

Pulkrabek made the motion to approve, second by Mims. Motion approved.

8. Other Business.

With the presentation of the budget for FY 2017 on January 21, 2016, Jones was asking if any of the Board would want to attend with him. There was some favorable response to this.

The next Policy Board meeting will be March 25, 2016 at 7:30 a.m.

9. Consider a Motion to adjourn the meeting.

Wilson made a motion to adjourn the meeting, second by Hoffman. Meeting adjourned at 8:35 a.m.